Parrott Creek
CHILD & FAMILY SERVICES

Adult SUD Counselor

ORGANIZATION OVERVIEW: Parrott Creek is a 501(c) nonprofit organization serving youth, families and individuals in the Metro region and from across Oregon. Our programs range from early interventions and community support to outpatient treatment, recovery homes and intensive residential care. Our mission is to offer person-centered and culturally responsive programs and services to address social determinants of health in our community. Our goal is for all people to experience social, emotional, and physical wellbeing with justice and hope. We deliver our mission by ensuring that Parrott Creek is a unique, values-based, and empowering place to work.

WORK LOCATION: Portland, OR

HOURLY RATE: $26.00/hr

BENEFITS: Medical, Dental, Vision, Retirement Plan, Paid Vacation, Sick Leave, and Holidays. **We give pay increases for earning certifications. We offer a work schedule with one paid day off every pay period as a Wellness Day.**

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Parrott Creek has adopted the following values which form the ethos and the very core of how and why we do the work that we do:

OUR VALUES:

- **Unconditional Positive Regard** - Assuming positive intent and accept people are using the skills they have the best they can
- **Mindfulness** - Being fully present and engaged in the moment
- **Trauma Informed** - Offering a culture of healing and empowerment by creating a mindful environment of kindness and support with a regard for behaviors, attitudes and through patterns formed by trauma
- **Restorative Justice** - We focus on repairing relationships, asking each other to be accountable for the harm we cause
- **Social Justice** - Working towards the equitable treatment of all people; recognizing dynamics of power, privilege and oppression

POSITION OVERVIEW: The counselor assists clients in accessing resources and services that support their recovery. Complete assessments, develop services plans and provide treatment for clients in rural communities in Clackamas County as part of an outpatient drug and alcohol misuse program as part of Parrott Creek. By developing a client base

through networking with community partnerships and marketing the community-based program.

PRINCIPAL DUTIES:

- Provide comprehensive SUD assessments using DSM-5 criteria and ASAM placement guidelines (and other state guidelines, as appropriate).
- Provide individual, group, and family counseling for clients.
- Complete clinical paperwork that is up to standard (signed off by the program manager) in a timely fashion in order to bill for services.
- Participate in ongoing supervision with the Program/Clinical Manager.
- Formulate treatment plans for clients and monitor progress on their goals.
- Maintain therapeutic rapport while setting appropriate clinical boundaries.
- Hold a caseload of youth and adult clients.
- Deliver crisis intervention as needed and follow agency crisis protocols.
- Collaborate with the Program Manager to create an adaptable schedule that focuses on client, staff, and program needs.
- Stay in consistent communication with clients referrents and/or their support system (in accordance with confidentiality guidelines and client needs).
- Perform additional tasks as assigned by the Program Manager.
- Follow and support Parrott Creek Policies and Procedures.
- Work cooperatively and harmoniously with clients, families, coworkers, and outside agencies.
- Refer clients to appropriate services (housing, medical, detox, harm reduction, employment, peer support, etc).
- Protect client confidentiality per HIPAA, 42 CFR Part 2, and ethical guidelines.
- Provide recovery support, encouragement, and assistance navigating barriers to attendance or treatment adherence.
- Practice cultural humility and trauma-informed care.
- Assist with program development, quality improvement activities, and compliance audits.
- Attend mandatory staff meetings and training.
- Assist in special projects and contracts Maintain appointments on a calendar.
- Train staff, interns, and volunteers.

REQUIREMENTS, SKILLS AND ABILITIES:

- Knowledge of substance use disorders, co-occurring disorders, and evidence-based practices.
- The ability to learn and apply Parrott Creek's organizational values (unconditional positive regard, mindfulness, trauma-informed care, restorative justice, social justice).
- Knowledge and ability to apply principles of cultural humility.
- Strong sense of empathy, self-regulating & problem-solving skills, and utilizes a strength-based approach.

- Capability and willingness to work both independently and collaboratively as part of a team.
- Strong communication skills with clients, families, staff, and partner agencies.
- Ability to meet paperwork timelines for billing purposes and contractual obligations.
- The ability to model pro-social skills and behaviors.
- Familiarity with trauma-informed approaches, harm reduction, and culturally responsive practices.

EDUCATION, EXPERIENCE & TRAINING:

- **MUST HAVE CADC-R CADC-1 CADC-2 or CADC-3**
- At least one year's paid experience as a chemical dependency counselor
- Experience working with youth and adults
- Must have your own vehicle, license and up to date car insurance. (mileage reimbursement is provided)
- Bi-lingual strongly preferred
- Upon hiring must be able to obtain First Aid/CPR certification and Food Handlers Card

WORK ENVIRONMENT:

- Duties are performed in a clinic setting and some duties may be performed in the community
- Position requires the ability to sit/stand for long period, use a computer for extended periods and life 35 pounds

TO APPLY

Interested candidates please send resume w/cover letter to one of the following:

Mail: Parrott Creek Child & Family Services
1001 Molalla Avenue, Suite 209, Oregon City, OR 97045
Email: dbenjamin@pcreek.org
Fax: 503-655-8908

A Note to Potential Candidates:

Studies have shown that women, trans, non-binary, BIPOC, and other candidates from most-impacted communities are less likely to apply for jobs unless they believe they meet every single one of the qualifications as described in a job description. We are committed to building a diverse and inclusive organization, and we are most interested in finding the best candidate for the job. That candidate may be one who comes from a background less traditional to our field of work, and that is welcome. We would strongly encourage you to apply, even if you feel you do not meet every one of the qualifications described. ***Parrott Creek is an equal opportunity employer and we encourage candidates of diverse backgrounds to apply.***